# **Statement Handling Form**

Customer Name:

For A	ccoun	t #
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(list all accounts individually)

# No Statement -

I hereby request and authorize GTSB to cancel my monthly statement.

#### Mail Statement -

I hereby request and authorize GTSB to mail my bank statement to the address below.

Hold Statement @ Germantown Breese Beckemever Bartelso -

I hereby request GTSB to hold my bank statements. I understand the importance of retrieving these statements on a timely basis and agree to pick up statements promptly. I acknowledge and agree that the Bank may, but is not required to, mail these statements to me at the address on file if a statement has not been retrieved within three (3) weeks of the statement date.

I hereby authorize the following individuals to pick-up my statements.

## Electronic Statement -

I the undersigned, authorize GTSB to cancel my paper statement and make my monthly statement available electronically. Customers will receive One (1) Electronic statement in lieu of a paper statement. The statement will be made available via GTSBIB by 8:00am on the 1st business day of each month. I understand that a notice of availability will NOT be emailed to me. If a paper statement is also requested, there will be a fee imposed per additional statement sent. This fee will be charged to the account.

\*You must be using GTSB's Online Banking product to utilize this option. (Enroll @ www.gtsb.com)

## **Duplicate Statement** –

I the undersigned, herein referred to as the First Party, authorize GTSB to duplicate statement information regarding account \_\_\_\_\_\_to the Second Party listed below. I understand that the duplicate statement will only be provided to the second party named below, and that I will inform the bank should this change, by requesting and filling out a new form. If duplicate statements are requested, there will be a fee imposed per additional statement sent. This fee will be charged to the account.

Seco	ond party to receive a du	plicate account statement vi	a Electronic	Paper Statemen	ıt
C	Online Banking U/N:				
Ň	lame:				
A	ddress:				
C	City:	State:	Zip:		
Customer A	Authorized Signature	e:			Date:
By signing th	is form, the customer ag	grees to pay any applicable f	fees associated with	any duplicates or	copies made by the bank.
Internal U	se Only:				
	al:	Date:	DP Initials:	C	oate: